

STUDENT SUPERVISION

Purpose:

To outline the school's policy regarding student supervision before, during and after school.

Scope:

All employees

Policy:

Parents send their child(ren) to us trusting that they will be properly supervised. The standard of care to be exercised is that of a careful, prudent and judicious parent. Everything that a prudent parent would reasonably do must be done to avoid foreseeable risks of harm. Failure to do so amounts to a breach of the duty of care. When planning lessons and activities, teachers should ask themselves what might go wrong and what precautions should be in place to avoid the risk of harm.

Adequate supervision of students at all times is paramount. Therefore, teachers must:

- Be early for all duties and lessons. If you are going to be late or have an important meeting, arrange to have a colleague replace you.
- Ensure all students uphold standards of behaviour.
- Establish appropriate procedures for monitoring students when they need to leave the classroom. Know where your students are when they are not in the classroom.
- Children should not be left unsupervised.
- Supervise your students during class time and assist in monitoring the corridors and washrooms.
- Escort students to and from special classes, lunch, recess, and Gurdwara as directed.
- Parents, other volunteers, and older students may relieve staff of some supervisory duties. Teachers should reinforce with students the need to show respect to these helpers.
- Stay with their students for the first 10 minutes of the Lunch Period unless otherwise directed.
- Adhere to "in-the-area-supervision" which means that while any supervisor may not be able to see all of the students at one time, the students know where the supervisors are and can contact one if necessary.
- Students may not use the telephone except with teacher permission.
- Fun and safe recesses require active teacher interaction. Be aware of and accessible to students for the duration of the duty. Keep discussions with fellow supervisors to a minimum. Supervisors are expected to assist the students in being moderately to vigorously active during recess time.

Parents are reminded that although staff is in the building by 7:40 a.m., they are busy preparing for the day and there is no supervision of students prior to 8:10 a.m.

Students who are still at school 10 minutes after dismissal are to wait in the lobby by the office at each campus. There is no supervision on the playground, gym, or classrooms for students after school.

Individual Campus Supervision Timetable can be found at the office.