

## REFUNDS

### Scope:

Parents and prospective parents of Khalsa School students

### Policy:

All fees and donations received are non-refundable.

Fees received by the office which are towards tuition may be issued a tax-deductible receipt.

Exemptions can be made in special circumstances and with the approval of the Committee.

Families seeking exemption must submit a "Request for Refund" form. Administrators should advise families that refunds are granted only in cases of extreme hardship.